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| --- | --- | --- | --- | --- | --- | --- |
| **D.E. Location** | **Name** | **Phone** | **Address** | **Media (email, twitter, ig, fb)** | **Web Site** |  |
| MorningsidePolice Department | **Police Chief****Amos Damron** | **(301) 736-2300** | 6901 Ames St., Morningside, MD. 20746 | policechief@morningsidemd.gov | https://msa.maryland.gov/msa/mdmanual/37mun/morningside/html/m.html |  |
| Morningside EMS & Fire Department | **Fire Chief** Michael Poetker | **(301) 736-4342** | 6200 Suitland Rd., Morningside, MD 20746 | @morningsidevfd | *https://www.morningsidevfd27.com/* |  |
| Spaulding Public Library | **Manager**Kimberly Knight | **‎(301) 817-0375** | 5811 Old Silver hill Rd., District Heights, MD 20747 | ‎*@PGCMLS* | https://ww1.pgcmls.info/website/branch/location/Spauldings |  |
| MedStarHospital |  | **(301) 868-8000** | *7503 Surratts Rd. Clinton, MD 20735* | https://twitter.com/*@MedStarSoMD* | https://www.medstarsouthernmaryland.org/ |
| Poison Control | Poison Center | **(800)****222-1222** | 868-8000 | [*www.poison.org*](http://www.poison.org/) | [*www.poison.org*](http://www.poison.org/) |  |
| FireRescue | Operator | **(911)** |  |  |  |  |
| Electric Co. | Pepco | **1-(877)-737-2662** | 8300 Old Marlboro Pike, Forestville, MD 20772 | [*@PepcoConnect*](https://twitter.com/PepcoConnect) | https://www.pepco.com |  |
| Gas Co. | Washington Gas | **(703) 750-1000** | Gas CompanyDistrict Heights, MD | https://twitter.com/washingtongas | https://www.washingtongas.com/ |  |
| Water Co. | WSSC | **(301) 567-2578** | Oxon Hill, MD | https://twitter.com/WSSCWaterNews | https://www.wsscwater.com/home.html |  |

My World of Smiling Faces Childcare Center: Emergency Action Plan

**Evacuation:**

**In case of the need to evacuate our site, the following procedures will be as followed:**

**Evacuation:**

**In case of the need to evacuate our site, the following procedures will be as followed:**

|  |  |
| --- | --- |
| Evacuationroutes/exits: | • Children are cared for on the main level of the house only and are notpermitted on second level or in basement.• Exits (all windows and doors are checked regularly to ensure opening):   o Living room: Front door and windows.   o Kitchen: Back doors and windows   o Playroom: Office doors and windows   o Bathroom: Window   o Back bedroom: Window |
| EvacuatingInfants/Toddlers: | • Children will be evacuated together using a portable play yard with wheels.The site owns two portable play yards each of which remain placed neareach of the two exits (front and back doors).• In case of the need to evacuate through the windows, children will be placedout windows first, using any items available to place them on the ground. |
| Notification: | Once all children are safely evacuated:• 911 will be called• Parents will be notified of the evacuation |
| EmergencyKits/Information: | • Emergency kits will be taken when possible.• Each portable play yard will have an envelope attached to it with each child’semergency contact information. |
| Evacuation Sites: | • Neighborhood1. MPD-6901 Ames St., Morningside, MD. – 301-736-2300
2. MFD-6200 Suitland Rd., Morningside, MD.  – 301-736-4342
3. Douglas Patterson Park- 6998 Marianne Dr. Morningside, Maryland 20746

• Out-of-neighborhood1. Spaulding Library- 5811 Old Silver Hill Rd., District Heights, MD. 20747
2. MedStar Hospital- 7503 Surratts Rd., Clinton, MD. 20735

Contact: Shenna Wheeler |
| Transportationto Evacuation Locations: | • Children will be pushed in portable play yards or strollers to theneighborhood evacuation site and weather permitting to the elementaryschool (.25 of a mile away).• Children will be driven in a personal vehicle, with car seats, to theOut of neighborhood site locations. |

My World of Smiling Faces Childcare Center: Emergency Action Plan

**Shelter-in-Place:**

In case of the need to stay put due to a tornado, earthquake, flash flood or notification from authorities, the following procedures will be followed:

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| **Location:** | Children will be taken to an interior room in the basement of the house. |
| **Emergency****Supplies:** | • Emergency kits with food (including formula), toys, and water are stored in the basement.• A first aid it is stored in the basement.• A battery-powered radio and NOAA radio is stored with the emergency supplies.• Cell phone will be brought to the basement.• Emergency contact sheets are kept with the supplies.• Supplies for sealing the room are stored in the basement. |
| **Notification:** | • Parents/guardians will be notified once the immediate threat has passed. |

**Parent Reunification:**

In case of the need to evacuate or when parents/guardians are unable to get to children, the following procedures will be followed to reunite children with parents/guardians (or other contacts designated by parent/guardian) as soon as it is safe.

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| --- | --- |
| **Notification:** | • Parents/guardians are provided:   o Information on each evacuation site.   o Contact information for Shenna Wheeler, cell phone and home phone.• Parent/guardian contact numbers are:   o Stored in Shenna Wheeler’s cell phone.   o Attached to portable play yards.   o Kept in emergency kits. |
| **Release:** | • Children will only be release to contacts listed on the child’s form withproper identification. |